

ADITYA COLLEGE OF ENGINEERING

Approved by AICTE, Permanently Affiliated to JNTUK & Accredited by NAAC
Recognized by UGC under Sections 2(f) and 12(B) of UGC Act, 1956

Aditya Nagar, ADB Road, Surampalem - 533 437, E.G.Dist., Ph: 99631 76662.

Ref: ACOE/Student Council /2020-21/SOP

Dt. 24-09-2020

STANDARD OPERATING PROCEDURE STUDENT COUNCIL COMMITTEE

Objective:

To take proper feedback from the students and from their representatives for the required improvement in the curricular, co-curricular and extra-curricular activities and also for the enhancement of the infrastructure.

Responsibility:

To provide necessary feedback for the effective improvement of curricular, co-curricular and extra-curricular activities and also for the enhancement of infrastructure.

Nominations:

The Principal set a date for the selection of representative(s) to the Student Council and its formation.

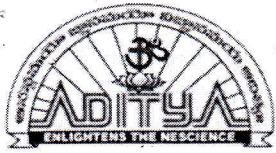
Procedure:

| S.NO | ACTIVITIES | RESPONBILITY | TARGET DATES/DAYS |
|------|--|---|--|
| 1. | Releasing the circular regarding the date & the selection of Student representatives for the Student council Meeting | Convener in concurrence with the Chairman | A week prior to the day of the meeting |
| 2. | Sending a reminder mail regarding the Student Council Meeting date | Convener through Heads of various departments | A day prior to the day of the meeting. |
| 3. | Receiving feedback from the Student representatives on all aspects | Convener through Heads of various departments | On the day of the meeting. |
| 4. | Compiling minutes of the student council meeting held | Members of student council | On the day/ Next day of meeting |
| 5. | Taking Remedial measures, related to the feedback collected in the meeting. | Convener through Heads of various departments | From the next day of the meeting. |

PRINCIPAL

Principal

Aditya College of Engineering
- SURAMPALAM - 533 437



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Ref: ACOE/Student Council /2020-21/Constitution of Student Council

Dt. 24-09-2020

STUDENT COUNCIL COMMITTEE

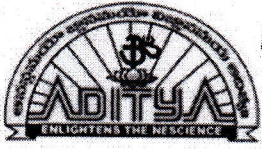
NOTICE

The undersigned is pleased to inform that the Student Council Committee is being formed at the college level by the selection process, comprising the following members for the academic year 2020-21, to plan various events under various committees.

| S.No | Name of the Faculty | Designation | Role |
|------|----------------------------------|----------------------------------|-----------------------------|
| 1. | Dr. A. Ramesh | Principal | Chairman |
| 2. | Smt. B. Jyothi | Assistant Professor-H & BS | Coordinator |
| 3. | Dr. P. S. V .V. S. Ravi Kumar | Professor & Dean Academics | Member & Student Advisor |
| 4. | Mr. V. Chandra Sekhara Rao | Associate Professor CSE | Member |
| 5. | Mr. P. Bhupa Reddy | Associate Professor ECE | Member |
| 6. | Dr. V. Swami Nadh | Assistant Professor CE | Member |
| 7. | Mr. Ch. Manoj | Assistant Professor EEE | Member |
| 8. | Mr. M. Sarath Chandra Prasad | Assistant Professor ME | Member |
| 9. | Mr. J. Bala Mohan Raju | Associate Professor-H & Bs | Member |
| 10. | Mr. V. Suresh | Alumni | Member |
| 11. | Mr. T. Ramesh | 2 nd Year CSE Student | Member |
| 12. | Mr. E. Surendra | 2 nd Year CSE Student | Member |
| 13. | Mr. Ch. Jaya Venkata Abhiram | 2 nd Year ECE Student | Member |
| 14. | Ms D. Sita Maha Laxmi | 2 nd Year ECE Student | Member |
| 15. | Mr. Jayaram Yadav | 2 nd Year EEE Student | Member |
| 16. | Mr. K. Chethan Harsha Vardhan | 2 nd Year ME Student | Member |
| 17. | Ms. Prasiddha Bhushal | 2 nd Year CE Student | Member |

| | | | |
|-----|------------------------|----------------------------------|--------|
| 18. | Mr. Chalumuri Hareesh | 3 rd Year ME Student | Member |
| 19. | Mr. B. Divakar | 3 rd Year ECE Student | Member |
| 20. | Mr. N. Kranthi Kumar | 3 rd Year ECE Student | Member |
| 21. | Mr. M. Karthik | 3 rd Year ECE Student | Member |
| 22. | Ms. Ch. V .Sri Sahithi | 3 rd Year CSE Student | Member |
| 23. | Mr .K. Jagadeesh | 3 rd Year CSE Student | Member |
| 24. | Ms .Ch. Maha Lakshmi | 3 rd Year CSE Student | Member |
| 25. | Mr. G. Ganesh Bhargav | 3 rd Year CSE Student | Member |
| 26. | Mr. G. Laxmi | 2 nd Year MBA Student | Member |
| 27. | Ms. B. Preethi | 2 nd Year MBA Student | Member |
| 28. | Mr. Chandu K Nair | 4 th Year EEE Student | Member |
| 29. | Ms. S. Subashini | 4 th Year ECE Student | Member |
| 30. | Ms. G. Sarala | 4 th Year ECE Student | Member |
| 31. | Ms. B. Chandini | 4 th Year CSE Student | Member |
| 32. | Mr. M. Sai Sohan | 4 th Year CSE Student | Member |
| 33. | Mr. K. Prasanna Teja | 4 th Year CSE Student | Member |


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Ref: ACOE/Student Council /2020-21/Circular.

Dt. 17-09-2020

CIRCULAR


All the members of the Student Council Committee are required to attend the meeting in the Conference room, Ramanujan Bhavan on 24th September 2020 at 2:00 PM to discuss the future course of action for the academic year 2020-21.

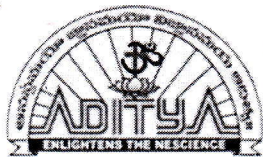
Agenda:

- 1) Review the programs to be conducted to improve skill set of students.
- 2) Review the Plan to improve interaction of students among themselves as well as with the faculty.
- 3) Plan the requirements for the holistic development of students.
- 4) Contribution of students towards society.
- 5) Review the events of cultural activities.
- 6) Nomination of students in various committees of the college.
- 7) To Prepare the annual calendar of the students' council with all activities and events.
- 8) Any other point with the approval from chair.


COORDINATOR

Cc to All members of Student Council


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Ref: ACOE/Student Council /2020-21/Minutes.

Dt. 24-09-2020

STUDENT COUNCIL COMMITTEE

Minutes of Meeting

A.Y.2020-21

| | | | |
|-----------------|--|----------|-----------------|
| Date of meeting | 24 th September 2020 | Duration | 2.00 PM to 4 PM |
| Venue | Conference room, First floor, Ramanujan Bhavan | | |
| Reference | ACOE/Student Council /2020-21/Circular dated 24 th September 2020 | | |

The meeting of Student Council Committee of Aditya College of Engineering is held on 24th September 2020 with the following agenda:

- 1) Review the programs to be conducted to improve skill set of students.
- 2) Review the Plan to improve interaction of students among themselves as well as with the faculty.
- 3) Plan the requirements for the holistic development of students.
- 4) Contribution of students towards society.
- 5) Review the events of cultural activities.
- 6) Nomination of students in various committees of the college.
- 7) To Prepare the annual calendar of the students' council with all activities and events.
- 8) Any other point with the approval from chair.

The Convener – Smt. B.Jyothi began the meeting of Student Council Committee with the welcome note to all the members present. The Convener presented the agenda along with suggestions and asked the Chairman to shed light on the topics and the discussion began. The agenda items were discussed and the feedback was collected.

The Chairman of Student Council Committee welcomed all the members to the meeting and appreciated everyone for successful organization of various events in the last academic year and expected the same contribution in future also. Further the Chairman discussed the points of the agenda.

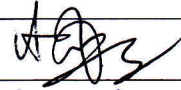

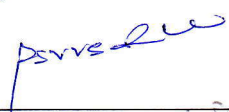
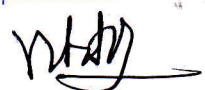
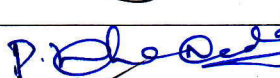

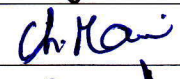

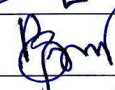

The meeting of Student Council Committee was commenced with ...

- 1) Smt.B.Jyothi taken feedback of previous events organized by college. She also requested Chairman sir to speak on it.
- 2) After Collecting feedback from the coordinator, the Chairman Dr. A. Ramesh discussed about the achievements and shortcomings of the last year college events. He asked the members to suggest remedial measures also.
- 3) Dr. P S V V S Ravi Kumar expressed that the students are very happy for the Communication skills classes conducted in the last year, in addition to this he suggested to conduct programs like Teach collaboration as a value and skill set to encourage students to create new Ideas.
- 4) One of the 3rd CSE students asked to conduct interaction program with faculty for first year students to reduce their stress and to improve learning to inculcate holistic development in students, a 2nd year MBA student Proposed to conduct Yoga & Meditation classes for the 1st year students regularly.
- 5) A 3rd year ECE student expressed that it is difficult to avail book facility from library in this pandemic situation, requested to provide e books.
- 6) A 3rd year CSE student said that most of the girls of their class want to join as coordinator in the cultural club and boys want to join as coordinators in the sports club.
- 7) A 3rd year Mechanical student asked to invite senior industry personnel on special days.
- 8) 2nd year CSE students expressed that they want an interactive session with the first year students so that rapport can be maintained so as to make them comfortable.
- 9) 2nd year ECE students expressed that they want industrial visits for every year.
- 10) As per the feedback given by the mechanical students that they need Robotics workshop to improve their technical skills.
- 11) 3rd year CSE students expressed that they need high quality Sound box and extra musical instruments for their cultural activities.

Decisions Made

- 1) Guest Lectures/Workshop will be conducted after discussing with concern committee members.
- 2) Keeping in view of Pandemic situation activities will be conducted by following COVID protocols.
- 3) CRT training will be provided regularly for the students to enhance their interview skills after discussing with T-Hub people.

- 4) After discussion with NSS committee members, Students will be allowed to visit orphan aged homes and they can donate fund and also they can contribute their services to orphans.
- 5) Minimum one guest lecture will be provided in the semester on crucial subjects after discussion in academic committee members.
- 6) The Chairman said that he would talk to the Library committee and look at the way the E-Book purchase is done.
- 7) Dean sir said that, after discussing with Cultural committee coordinator decision will be made.
- 8) Various Clubs will be formed and they will function to conduct various events.
- 9) Student advisor informed, after discussing with IQAC look at the possibility to arrange senior industry personnel visit on special days.
- 10) The Chairman said that he would talk to the academic committees to conduct a workshop on robotics resource person and look at the way it should be done.
- 11) Regarding the multi cuisine restaurant, the Chairman said that he will speak with canteen committee.

| S.No | Name of the Faculty | Designation | Role | Signature |
|------|-------------------------------|----------------------------|--------------------------|---|
| 1. | Dr. A. Ramesh | Principal | Chairman |  |
| 2. | Smt. B. Jyothi | Assistant Professor-H & BS | Coordinator |  |
| 3. | Dr. P. S. V .V. S. Ravi Kumar | Professor & Dean Academics | Member & Student Advisor |  |
| 4. | Mr. V. Chandra Sekhara Rao | Associate Professor CSE | Member |  |
| 5. | Mr.P. Bhupa Reddy | Associate Professor ECE | Member |  |
| 6. | Dr. V. Swami Nadh | Assistant Professor CE | Member |  |
| 7. | Mr. Ch. Manoj | Assistant Professor EEE | Member |  |
| 8. | Mr. M. Sarath Chandra Prasad | Assistant Professor ME | Member |  |
| 9. | Mr. J. Bala Mohan Raju | Associate Professor-H & Bs | Member |  |
| 10. | Mr. V. Suresh | Alumni | Member |  |

| | | | | |
|-----|----------------------------------|----------------------------------|--------|------------------------|
| 11. | Mr. T. Ramesh | 2 nd Year CSE Student | Member | T. Ramesh |
| 12. | Mr. E. Surendra | 2 nd Year CSE Student | Member | Surendra |
| 13. | Mr. Ch. Jaya Venkata Abhiram | 2 nd Year ECE Student | Member | Abhiram |
| 14. | Ms D. Sita Maha Laxmi | 2 nd Year ECE Student | Member | Sitha |
| 15. | Mr. Jayaram Yadav | 2 nd Year EEE Student | Member | J. Yadav. |
| 16. | Mr. K. Chethan Harsha Vardhan | 2 nd Year ME Student | Member | Harsha |
| 17. | Ms. Prasiddha Bhushal | 2 nd Year CE Student | Member | Ms. P. Bhushal |
| 18. | Mr. Chalumuri Hareesh | 3 rd Year ME Student | Member | Hareesh |
| 19. | Mr. B. Divakar | 3 rd Year ECE Student | Member | B. Divakar |
| 20. | Mr. N. Kranthi Kumar | 3 rd Year ECE Student | Member | N. Kranthi Kumar |
| 21. | Mr. M. Karthik | 3 rd Year ECE Student | Member | M. Karthik |
| 22. | Ms. Ch. V. Sri Sahithi | 3 rd Year CSE Student | Member | Mr. Ch. Jag V. Sahithi |
| 23. | Mr. K. Jagadeesh | 3 rd Year CSE Student | Member | K. Jagadeesh |
| 24. | Ms. Ch. Maha Lakshmi | 3 rd Year CSE Student | Member | Ms. Ch. M. Lakshmi |
| 25. | Mr. G. Ganesh Bhargav | 3 rd Year CSE Student | Member | G. Ganesh |
| 26. | Mr. G. Laxmi | 2 nd Year MBA Student | Member | Laxmi |
| 27. | Ms. B. Preethi | 2 nd Year MBA Student | Member | B. Preethi |
| 28. | Mr. Chandu K Nair | 4 th Year EEE Student | Member | Chandu |
| 29. | Ms. S. Subashini | 4 th Year ECE Student | Member | Ms. S. Subashini |
| 30. | Ms. G. Sarala | 4 th Year ECE Student | Member | Ms. G. Sarala |
| 31. | Ms. B. Chandini | 4 th Year CSE Student | Member | Ms. B. Chandini |
| 32. | Mr. M. Sai Sohan | 4 th Year CSE Student | Member | M. Sai |
| 33. | Mr. K. Prasanna Teja | 4 th Year CSE Student | Member | K. prasanna |


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SURAMPALAM - 533 437